

## International Facility Management Association Ifma

This up-to-date compilation of topics on the maturity and changes occurring within facility management worldwide offers insights into the growth and development of FM and its impact on today's business organisations. International Facility Management presents a comprehensive and diverse collection of topics that provides current, cutting edge research in the evolving field of FM. The editors here offer a holistic approach to both the study and the practice of facility management, incorporating the perspective of scholars and practitioners from across the globe. Topics covered deal with the changes occurring in the field today and include key research areas for both academics and practitioners. The focus is on actual practice of FM organizations - rather than on what FM should be - and the authors examine the latest techniques, models and case studies to provide a unique exploration of the new global world of facility management. Chapters here cover the changing spectrum of topics including sustainability and energy conservation, and workplace transitions for greater collaboration. The international scope and emphasis on maturity and professionalism of the field further sets this book apart from its competitors.

**Emergency Preparedness: A Safety Planning Guide for People, Property, and Business Continuity** provides step-by-step instructions for developing prevention and response plans for all types of emergencies and disasters. It helps the reader to create an organization-wide emergency management plan that ensures that all procedures are in place and all equipment and personnel needs are addressed so that your company can respond to an emergency situation quickly and instinctively. You will feel confident that your employees are trained and prepared to put your company's plan into action and protect all workers, property, and the life of the company in the face of any natural or non-natural event.

**Managing Professionals** deals with the tensions between managers and professionals within organizations, such as hospitals, universities, banks and judicial organizations. Often managers rely heavily on the skills and expertise of the professionals in their organizations, yet these professionals consider management a source of bureaucracy and paperwork. This tension is explored head on in order to answer the question of how to manage an organization effectively. With numerous real-world examples, the book analyzes the problems and complexities of management in professional organizations and makes recommendations on how to manage professionals. The book focuses on a number of key issues, including: Management as a problem Management as a solution Knowledge and innovation Strategy Cooperation Performance Managing Professionals presents an empirical analysis of the problems and offers solutions to the tension between management and professionals and will be of interest to managers and to students of management, organizational behaviour and business administration.

This book provides comprehensive coverage of issues that facility managers in the property industry need to understand and apply in the pursuit of value for money over the life span of built facilities. The authors introduce the fast-growing discipline of facility management, examine the core competencies that facility managers should possess and study different contemporary drivers of change. The book emphasises the need to consider facilities management issues at the pre-design stage of the construction process, rather than only when the building is completed, in order to maximise value for money.

A Global Perspective

The Facility Manager's Guide to Information Technology

The Complete Guide to Facility Management

Modern Facility and Workplace Management

Across Industries and Around the World

Plunkett's Consulting Industry Almanac 2007: Consulting Industry Market Research, Statistics, Trends & Leading Companies

sectors including offices, retail and manufacturing. It explains the facilities manager's role in incorporating sustainability into the whole life-cycle of a building - from initial briefing to final disposal. The book takes a structured approach: • masterplanning and real estate (acquisitions and disposals) • design • construction and commissioning • refurbishment, fit-out and project management • maintenance • operation • occupant satisfaction. **Sustainable Practice for the Facilities Manager** fills the gap between the policy-level sustainability books and the detailed technical documents by focusing on the 'what' and 'how' of planning and implementing sound environmental management practices in the context of FM operations. It covers policy and trends on global, European and UK levels affecting businesses; compliance requirements for organisations - including some sector-specific areas; and best practice, with good and bad case studies showing the business benefits of incorporating sustainable practice into day-to-day activities. The book is for: • facilities management professionals • public and private organisations owning properties • property companies • institutional investors • building services or supplier organisations and will help you deliver an improved operationally performing facility. Sunil Shah - Technical Director and Head of Sustainability, Jacobs Sunil has over eight years consultancy experience within the built environment, reviewing lifecycle environmental and social impacts from facilities. He has experience in a number of sectors, providing strategic consultancy support for clients including GlaxoSmithKline, BP, BAA, HM Prison Service, Pfizer and London Fire Brigade. Sunil has most recently been involved in supporting the inclusion of facilities management within the DTI's Sustainable Construction Strategy.

A complete guide for turning a relocation plan into a reality **The Office Relocation Sourcebook** provides relocation teams, at firms of all sizes, with the background information and practical guidance they need to pull off a relocation project cost-effectively and with a minimum of disruption to the employees being moved. Written by the head of the Human Factors Group at Exxon Biomedical Sciences, Inc., this valuable resource: \* Arms you with all the forms, checklists, surveys, and summaries guaranteed to make any office relocation project as painless and cost-

efficient as possible \* Guides you step by step through the entire relocation process, from the initial planning stages to post-project evaluation \* Covers both the nuts-and-bolts issues and crucial human factors side of the relocation equation \* Features a computer disk packed with valuable relocation tools, including a comprehensive relocation template Take the sting out of your next relocation project with *The Office Relocation Sourcebook*. Office relocation is one of the most challenging aspects of a facility professional's job. This challenge and the thrill of meeting it are even greater for members of the relocation team who have had little or no prior relocation experience. To begin with, there are the thousand and one logistical details that go into the designing, planning, and implementation of a relocation project. Then, there is the seemingly impossible task of keeping affected employees happy and supplied with everything they need to perform their jobs--without running into massive cost overruns. *The Office Relocation Sourcebook* takes the sting out of relocation. Written by an author with twenty-five years' experience in facility management and human factors design, this valuable resource provides all the background information and practical guidance needed to pull off a cost-effective relocation project with a minimum of disruption. These methods and techniques are appropriate for firms of any size, regardless of the number of employees being relocated. Writing in a warm, conversational style, peppered with handy checklists, summaries, and survey tools, Dennis Attwood guides you step by step through the entire relocation process, from the initial planning stages to post-project evaluation. He provides coverage of nuts-and-bolts issues through the human factors side of the relocation equation. For instance, Attwood explores workers' reasons for resisting relocation and describes innovative communication techniques that can substantially reduce employee resistance and the common adverse side effects of disrupting the workplace. In his discussion of work system planning, he compares traditional design arrangements, such as the neighborhood and team concepts, with alternative workplace strategies, including reuse of existing office space, and the office outside of the company. The enclosed disk supplies a variety of useful tools and, in addition to the forms and checklists found in the book, arms you with a valuable relocation template. Make your next office relocation project a success with *The Office Relocation Sourcebook*.

"Diane Stegmeier's landmark findings on workplace behavior in the corporate setting will prove vital in determining workplace strategy over the next ten years." —Prentice Knight, CEO of CoreNet Global "The author takes a truly comprehensive approach to understanding the business barriers to the successful implementation of physical space design. The Critical Influence methodology identifies areas of resistance to change and addresses them, enabling the architectural and design firm to do what they do best—create the appropriate workplace solution." —from the Foreword by Greg Bendis "One of the most difficult aspects of facility management is the inability to link environmental improvements with measurable productivity results. Stegmeier's observations in this area are based on hard facts and real research, not just abstract theories. Her work is an essential tool for any professional looking to justify facility improvements that can actually support and advance the mission of the organization." —Heidi Schwartz, Editor-in-Chief of *Today's Facility Manager Magazine* This definitive book on innovations in interior office design offers vital lessons on preventing workplace strategy failure for architects, interior designers, facility managers, and business leaders. It fully explains the author's research on the fifteen Critical Influences on behavior in the workplace, and introduces a practical approach to integrate an organization's cultural, operational, and environmental elements fostering the desired behaviors to support the company's business goals when designing an office. The book includes case studies of good design in contemporary interior offices illustrating collaborative workplaces that work.

Cover -- Title -- Copyright -- Dedication -- Contents -- Acknowledgments -- Introduction -- Chapter 1 Lost -- Chapter 2 Afraid -- Chapter 3 Adrift -- Chapter 4 Wild -- Chapter 5 Savage -- Chapter 6 Stop -- Chapter 7 Orient -- Chapter 8 Focus -- Chapter 9 Flow -- Chapter 10 Adapt -- Chapter 11 Do -- Conclusion -- About the Author -- References -- Index.

International Facility Management

The Impact of Cutting-Edge Technology on Facility Management

The Critical Influence Approach to Effective Work Environments

Unveiling a Strategic Resource

Processes, Implementation and Digitalisation

Plunkett's Real Estate & Construction Industry Almanac 2008

This easy-to-read, informational text presents a current, impartial and comprehensive look at how Information Technology (IT) and Facility Management (FM) have become inextricably bound together in the modern workplace. Exploring the evolving relationship between Information Technology and Facility Management, this book is a text that can be used by students, novice facility managers and as well experienced facility managers. As a result, the authors intend the text to be used as both a teaching and a reference tool for educational organizations and corporations alike. This text will also cover the latest advancements in facility management automation and provide a guide for implementing them successfully.

*Business Driven PMO Success Stories* was written by and with over two dozen contributing authors from the worldwide project management and project management office (PMO) community. It offers executives, managers, and all those involved in the projects of the organization, an understanding of the value a PMO can provide, the knowledge they need to determine the purpose of their PMO, and how to craft a PMO best suited to fulfill that purpose.

A practical look at extending the value of Building Information Modeling (BIM) into facility management—from the world's largest international association for professional facility managers Building owners and facility managers are discovering that Building Information Modeling (BIM) models of buildings are deep reservoirs of information that can provide valuable spatial and mechanical details on every aspect of a property. When used appropriately, this data can improve performance and save time, effort, and money in running and maintaining the building during its life cycle. It can also provide information for future modifications. For instance, a BIM could reveal everything from

the manufacturer of a light fixture to its energy usage to maintenance instructions. BIM for Facility Managers explains how BIM can be linked to facility management (FM) systems to achieve very significant life-cycle advantages. It presents guidelines for using BIM in FM that have been developed by public and private owners such as the GSA. There is an extensive discussion of the legal and contractual issues involved in BIM/FM integration. It describes how COBie can be used to name, capture, and communicate FM-related data to downstream systems. There is also extensive discussion of commercial software tools that can be used to facilitate this integration. This book features six in-depth case studies that illustrate how BIM has been successfully integrated with facility management in real-life projects at: Texas A&M Health Science Center USC School of Cinematic Arts MathWork's new campus Xavier University State of Wisconsin Facilities University of Chicago Library renovation BIM for Facility Managers is an indispensable resource for facility managers, building owners, and developers alike.

Introduction to Facility Management is a comprehensive introduction to the dynamic and diverse field of facility management (FM). It answers questions such as: What is facility management? What does a facility management professional do? How can we classify facility management products and services? How do you set up a facility management organisation? How do you manage service processes using a master dashboard? Reflecting on current events, the book defines new and exciting roles for facility management professionals. This first international edition of the bestselling Dutch Basisboek Facility Management describes global trends and developments and international FM-standards and practices. With contributions of thought leaders, such as Diane Levine, Jens Schlüter, Michiel Bakker, Elizabeth Nelson, Nicolas White and Susanne Balslev Nielson, Introduction to Facility Management is the first international book on facility management, which is supplemented and commented on by facility management teachers and practitioners; intriguingly and enthusiastically describes the full scope of the FM-profession; provides a theoretical framework and insight into FM-practice.

Sport Facility Operations Management

Business Driven PMO Success Stories

Partnering with a Purpose

Essential Managerial Finance for Facilities Management

Work on the Move 3

What Every Librarian Needs to Know Before Starting to Build or Renovate

This book provides strategic practices for Leaders in the Facility, Real Estate & Property Management Profession. Whether you manage facilities directly, use a service provider or have a landlord, these strategies help you deliver results for your organization and support their core business. Managing Facilities and Real Estate has become increasingly complex. Success requires a broad technical understanding of facilities combined with solid strategic, management and leadership skills to deliver services for your organization and advance your career. This book includes tools to leverage your existing knowledge and skills to improve efficiency, enhance services and reduce costs while demonstrating your value to your organization. The 50 techniques and approaches are grouped in the following strategic areas: Management & Leadership Outsourcing FM Functions Strategic Management Getting Performance Communicating to Influence Customer Service FM Systems Cost and Productivity Procuring Services References & Resources

Facilities management is a diverse field that demands a lot from its practitioners. Despite this, the fact that senior management of organizations still sees facilities management as a cost center is upsetting. As a result of this misconception, facilities management budget is often subjected to countless reviews, which usually ends in the budget being cut. The eventual lack of funds caused by these budget cuts has a significant effect on FM in delivering its duties. Even with so little, so much is expected of the FM department. If FM doesn't show signs of being a good steward with the funds entrusted in their care, winning next budget proposals becomes nearly impossible and such an event would further reduce the performance rating of FM. With a low-performance rating, the already below-par image of FM in the eyes of senior management will take further hits. And FM will continually struggle before it wins funds for the execution of the facilities services workplan and facilities improvement initiatives. To help both new and seasoned FM practitioners to be good financial stewards, this author has penned an experience-based book on how FM practitioners can become pros at the game of financial numbers articulate the value of facilities services and initiatives in financial language that is understood by the senior management. This book not only teaches you how to prepare the different types of FM budget and financial feasibility analysis, but it also walks you through the entire process of negotiating budget and allocating funds to carefully crafted FM workplan.

From the moment it was first published, Facility Management became the ultimate reference for facility and design professionals who want to create a productive workplace that corresponds to the short- and long-term goals of their corporation. This Second Edition provides complete, fully up-to-date information and guidance on the evolving facility management profession that will help facility professionals and their service providers meet and exceed these goals.

This book adopts a multidimensional approach to explain current practices and trends in facility management. Presenting both research and practical insights from around the globe and providing definitions, examples and case studies, it allows readers to gain an understanding of corporate real estate, as well as asset, property, and facility management in the context of digital transformation, sustainability practice and process optimisation. The authors also discuss the latest trends in workplace management, the use of emerging technologies to optimise provision of facility services, and change management to implement new processes and reporting. A good mix of theory and practice, including a diverse set of examples, provide a constructive learning experience to the reader.

What Is Facilities Management All About?

Articulating the Value of Facilities Services in a Language Understood by the Senior Management

The Practice of Facilities Management for Today's Dynamic Business Environment

Introduction to Facility Management

Facilities Manager's Desk Reference

An International Collaboration

The Facilities Management book gives a complete and comprehensive guide to the different aspects of the Facility Manager's role, from compliance with health and safety law through risk management to getting the most out of building and space. It enables managers to keep abreast of all key facts required in the day-to-day running of a business and offers a concise encyclopedia on all facilities management issues, combining best practice tips with proactive advice.

Based on best practices and proven research, The Facility Management Handbook has long been the go-to resource for professionals in the field. Extensively updated for the realities of today's workplace, the third edition provides readers with the tools and guidance they need to wipe out inefficiency and create a productive facility that integrates people, place, and process. Covering a broad range of topics from space planning and maintenance to benchmarking and outsourcing, readers will gain practical insight into how they can:

- design, construct and maintain facilities using sustainable practices
- provide a safe, attractive work environment that supports productivity
- ensure that facility plans match organizational needs
- plan and control capital expenditures
- address critical security and emergency preparedness issues

Complete with case studies and indispensable information on sustainability and post-9/11 security concerns, this is still the ultimate resource for facility managers.

This carefully-researched book covers exciting trends in residential construction, commercial construction, real estate brokerage, property management, investment, finance, hotels, shopping centers, office buildings, mortgages, development, architecture, REITs and more. This reference tool includes thorough market analysis as well as our highly respected trends analysis. You'll find a complete overview, industry analysis and market research report in one superb, value-priced package. It contains thousands of contacts for business and industry leaders, industry associations, Internet sites and other resources. This book also includes statistical tables, an industry glossary and thorough indexes. The corporate profiles section of the book includes our proprietary, in-depth profiles of nearly 400 leading companies in all facets of the real estate, construction, design and mortgages industry. Here you'll find complete profiles of the hot companies that are making news today, the largest, most successful corporations in the business. Purchasers of either the book or PDF version can receive a free copy of the company profiles database on CD-ROM, enabling key word search and export of key information, addresses, phone numbers and executive names with titles for every company profiled.

Partnering with a Purpose 90% of business partnerships fail to meet their goals! The problem? The partnership was not set up for success and was doomed before it ever got off the ground. Partnerships can be very effective and efficient ways of growing your business- expanding into new geographies or new vertical markets, building out your product line, or extending service coverage- but only if they are planned for and implemented correctly. Partnering with a Purpose provides clear guidelines to help you lay the groundwork for a strategic alliance, select the right business partner, and set a course for real success. This easy and fun read points out the pitfalls that are sure to derail your partnership and provides practical 'how-to' instructions for building a successful, mutually rewarding and profitable business alliance.

The Encyclopedia of Associations and Information Sources for Architects, Designers, and Engineers

Building Better Workplaces After the Pandemic

Technology for Facility Managers

The Green Library Planner

Plunkett's Almanac of Middle Market Companies 2009

Building Resilient Brands for Harsh Business Environments

A comprehensive look at the impact of technology on facility managers Facility managers are tasked with operating and maintaining the built environment. Technology plays a big role in this function, and often facility managers are asked to install, implement, and work with a variety of technologies without any prior experience in information technology. Technology for Facility Managers presents the cutting-edge technology that facility managers will come across in their careers. Each chapter covers a different technology and includes an overview and basic primer about the technology—the current use of the technology, how it's evolving, and how it will impact the practice of facility management in the future—and is complemented with case studies that address how the technology was implemented and the effect it had on the organization. Technologies covered include: Building information modeling (BIM) Building automation systems (BAS) FM automation (CAFM/IWMS) Condition assessment/life cycle analysis Radio frequency identification (RFID) Geographic information systems (GIS) Social networking Sustainability and energy analysis Information and communications technology (ICT) Workflow technology that supports standards such as Business Process Modeling Notation (BPMN) and those developed by the Workflow Management Coalition (WfMC) Technology for Facility Managers is appropriate as a textbook for IFMA Accredited Degree Programs and as a resource for professionals studying for certification through IFMA.

Book intended for FMs in small- to medium-sized companies.

The Encyclopedia concentrates on resources that are useful, in an easy-to-use format to enable the Architect to access this wealth of knowledge. More than a simple listing, the Encyclopedia provides the "intelligence" to find, evaluate, and contact the resources that can save time and money in the day-to-day practice of an Architect. The Encyclopedia will have a system to indicate to readers which listings are the most targeted in terms of the "best" sources. There will be four indexes: Keyword index, Name index, Master Format index, and Acronym index.

Market research guide to the outsourcing and offshoring industry a tool for strategic planning, competitive intelligence, employment searches or financial research. Contains trends, statistical tables, and an industry glossary. Over 300 one page profiles of Outsourcing Offshoring Industry Firms - includes addresses, phone numbers, executive names.

Enhance Service, Improve Efficiency and Reduce Costs: 50 Strategies, Approaches and Leading Practices

The Facility Management Handbook

Plunkett's Sports Industry Almanac 2009

Proceedings from Facilities '90

Managing Professionals

The Only Comprehensive Guide to the Real Estate & Construction Industry

Outsourcing of all types, offshoring of business processing, offshore contract manufacturing and globalization in general continue to create massive change in the world of business. This revolution creates both opportunities and

challenges for organizations, managers and professionals of all types. Plunkett's Outsourcing & Offshoring Industry Almanac 2007 covers these such sectors. Our coverage includes business trends analysis and an industry overview. Next, we profile over 300 leading outsourcing and offshoring companies. Our company profiles include business descriptions and up to 27 executives by name and title. The CD-ROM database that accompanies Plunkett's Outsourcing & Offshoring Industry Almanac enables you to search, filter and view selected companies, and then to export selected company contact data, including executive names. You'll find an overview, industry analysis and market research report in one superb, value-priced package.

The Green Library Planner is designed for library building design teams who are not actively engaged in architecture or engineering, but need an introduction to green building. With this book, the librarian and related staff will be able to design and operate the library in the best and most efficient way possible.

This book teaches Facilities Management (FM) practitioners the steps that can help them take decisive steps towards creating clarity and direction in FM. There is something in this book for both seasoned and new FM practitioners as both face the same problem - their function is viewed as non-strategic, a support role, and a cost centre. As a result of that, many FM practitioners are out of synch with the core business activities of their different organizations and are not fulfilled in their roles. To help them out of their misery, the author shares professional pieces of timely advice to help FM practitioners to not just practice FM the right way, but to also be knowledgeable enough to position their functions as a strategic one. The book bridges the gap between what is desired in FM and what the reader already knows in a deliberate attempt at offering solutions that cut across the industry. "What is Facilities Management All About?" tackles the challenges facing FM in a ground-up approach. First, the book seeks to get readers to be aligned with FM identity and proceeds to outline ways in which practitioners can make FM a value centre instead of a cost centre or a profit centre. At the end of the book, readers will be more informed about the identity of FM, the mission of FM, and the core responsibilities of FM. With this knowledge, they can be in a better position to relate their function to top executives in their organization so as to elevate it to a strategic one. Hence, the book is a must-read for both new and seasoned FM practitioners.

A practical guide to the principle services of facilities management, revised and updated The updated third edition of Facilities Manager's Desk Reference is an invaluable resource covering all the principal facility management (FM) services. The author—a noted facilities management expert—provides the information needed to ensure compliance to current laws, to deliver opportunities to adopt new ways of using built environments, and to identify creative ways to reduce operational occupancy costs, while maintaining appropriate and productive working environment standards. The third edition is fully updated and written in an approachable and concise format. It is comprehensive in scope, the author covering both hard and soft facilities management issues. Since the first edition was published it has become a first point of reference for busy facilities managers, saving them time by providing access to the information needed to ensure the safe, effective and efficient running of any facilities function. This important book: Has been fully updated, reviewing the essential data covering the principal FM services Is highly practical, ideal for the busy FM practitioner Presents information on legal compliance issues, the development of strategic policies, tactical best practices, and much more Is a time-saving resource that brings together essential, useful, and practical FM information in one handy volume; Written for students and professional facilities managers, Facilities Manager's Desk Reference is designed as a practical resource that offers FMs assistance in finding solutions to the myriad demands of the job.

Facility Security Principles for Non-Security Practitioners

The Office Relocation Sourcebook

The Facility Manager's Field Guide

A Guide to Managing Staff Throughout the Move

Computer-Aided Facility Management and High Tech Systems Conference : June 13-15, 1990, Omni Hotel, Atlanta, Georgia

Plunkett's Outsourcing And Offshoring Industry Almanac 2007

A business development tool for professionals, marketers, sales directors, consultants and strategists seeking to understand and reach middle market American companies. It covers important business sectors, from InfoTech to health care to telecommunications. Profiles of more than 500 leading US middle market companies. Includes business glossary, a listing of business contacts, indexes and database on CD-ROM.

Shows that the management of a company's facilities, from boiler room to board room, can maximize productivity and profits. The entire facility management area - planning, leadership, managing the design process, managing finances, leasing, operations, maintenance and benchmarking - is covered.

A guide to the business side of sports, teams, marketing and equipment - a tool for strategic planning, competitive intelligence, employment searches or financial research. It contains trends, statistical tables, and an industry glossary. It includes over 350 one page profiles of sports industry firms, companies and organizations.

This carefully-researched book covers exciting trends in consulting in such fields as marketing, information technology, management, logistics, supply chain, manufacturing, health care and more. Includes complete details on the prestigious management consulting sector, plus our analysis of the information technology consulting business. This reference tool includes thorough market analysis as well as our highly respected trends analysis. You'll find a complete overview, industry analysis and market research report in one superb, value-priced package. It contains thousands of contacts for business and industry leaders, industry associations, Internet sites and other resources.

This book also includes statistical tables, an industry glossary and thorough indexes. The corporate profiles section of the book includes our proprietary, in-depth profiles of the 275 leading companies in all facets of consulting. Here you'll find complete profiles of the hot companies that are making news today, the largest, most successful corporations in the business. Purchasers of either the book or PDF version can receive a free copy of the company profiles database on CD-ROM, enabling key word search and export of key information, addresses, phone numbers and executive names with titles for every company profiled.

Brand Vs. Wild

Facility Management

A Safety Planning Guide for People, Property and Business Continuity

IFMA 85 Proceedings

Sustainable Practice for the Facilities Manager

BIM for Facility Managers

The Complete Guide to Facility Management explains exactly what is required of a practicing facility manager in today's built environment. Through personal stories and examples, Dan Lowry teaches the four FM knowledge domains of Operations & Maintenance, Project Management, Business Finance, and Leadership to aspiring and practicing facility management professionals of all backgrounds and education levels. This guide will enable you to understand not only what you need to learn, but how to develop as an FM in a way that brings maximum value to your organization. Through learning how to prove this value to senior management, Dan illustrates key things you can do in order to achieve maximum effectiveness in your FM career.

Anybody working in sport management will be involved in the operation of a sports facility at some point in their career. It is a core professional competency at the heart of successful sport business. Sport Facility Operations

Management is a comprehensive and engaging textbook which introduces cutting-edge concepts in facilities and operations management, including practical guidance from professional facility managers. Now in a fully revised and updated second edition—which introduces new chapters on capital investment and operational decision-making—the book covers all fundamental aspects of sport facility operations management from a global perspective, including: ownership structures and financing options planning, design, and construction processes organizational and human resource management financial and operations management legal concerns marketing management and event planning risk assessment and security planning benchmarking and performance management Each chapter contains newly updated real-world case studies and discussion questions, innovative 'Technology Now!' features and step-by-step guidance through every element of successful sport facilities and operations management, while an expanded companion website offers lecture slides, a sample course syllabus, a bank of multiple-choice and essay questions, glossary flashcards links to further reading, and appendices with relevant supplemental documentation. With a clear structure running from planning through to the application of core management disciplines, Sport Facility Operations Management is essential reading for any sport management course.

The wide-ranging umbrella of facility management covers everything from technology systems to disaster recover planning to zoning compliance...and that's just getting started. Facilities management is a multidisciplinary function that requires a deep knowledge of the entire business and physical planning cycle. Undoubtedly, the sheer scope of duties requires a far-reaching reference for staying abreast of the latest innovations and best practices. The Facility Management Handbook is the answer. This guide shares insightful overviews, case studies, and practical guidelines that pave the way for successful planning, budgeting, real estate transactions, construction, emergency preparedness, security, operations, maintenance, and more. The thoroughly revised fourth edition examines cutting-edge technologies and includes new information on: Building Information Modeling (BIM) Contracting and project management methods FASB and IASB requirements Distributed working Sustainability reporting and more The Facility Management Handbook is the one-stop resource every facility manager must have to master a broad scope of duties while staying current on innovations and best practices.

A Practical Guide to Using Strategic Alliances to Achieve Your Business Goals

Innovations in Office Design

FACILITY MANAGEMENT: Human Outsourcing Solutions to Clients

Workplace Strategies and Facilities Management

Emergency Preparedness

Plunkett's Outsourcing & Offshoring Industry Almanac