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Be a Great Boss: One
Year to Success Covers
major management
topics such as success
with stakeholders,

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staffing, customer service, planning, funding,... Offers an inexpensive alternative to seminars and classroom instruction Requires an investment of as little as an hour per week, and is completely ...

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Leadership has been
asking for years. AL is a
division of the Labor
Relations Institute ...
Provide clear
communication. Identify
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Provide the freedom to
fail. Each section
provides you with a do-
it-now challenge—three
or four actions you can
take immediately that

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will enhance your good boss qualities and put you on the great boss fast track.

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How to Be a Great Boss
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Be a Great Boss: One Year to Success / ALA Store

The five modules of this eCourse are: Be a Great

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Boss in Not-So-Great
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Matter, Now ...

Be a Great Boss During
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Be a Great Boss: One Year to Success! / Libraries Thrive

How To Be a Good Boss: 1. Communicates The Company's Vision Clearly. Communication is the foundation of teamwork. A great boss

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Creates A Workable
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Achieve The Vision. An
excellent boss ensures
that every task he or
she... 3. Sets Realistic
And Clear Targets. ...

*How To Be a Good
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The best bosses are self-
aware and understand
what it feels like to

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work for them, says Robert Sutton, PhD, author of *Good Boss, Bad Boss* (\$10; amazon.com). Then they share that insight. “Insecurity prevents us from being frank about these things,” says Sullivan. But when you are, it can head off miscommunication or misplaced anxiety.

*11 Things the Best
Bosses Do / Real Simple*

If you are one of the lucky employees who has a great boss, don't take that relationship for granted. Here's what makes a boss great: 1. Sets clear expectations. A great boss sits down with a new employee right from the beginning and identifies priorities. She discusses the

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*What Makes a Great
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*Be a Great Boss / 7
Qualities Good Bosses
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Amazon.com: Be a Great Boss: One Year to Success (ALA Guides for the Busy Librarian)

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(9780838910689):

Hakala-Ausperk,
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*Amazon.com: Be a
Great Boss: One Year to
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Moving into a library
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Graduate school courses
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Catherine Hakala-
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*Be a Great Boss - A
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Book review: How to be
a great boss by Gino
Wickman and Rene
Boer. 24-June-2019.

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How to be a Great Boss sets out to solve the age-old problem of how to motivate your workforce... and how you're at the centre of the issue. It is authored by Gino Wickman, the founder of the Entrepreneurial Operating System (EOS), and the implementer Rene Boer, and is a fantastic one-

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10 Qualities of a Great Boss. 1. Communicates Clear Vision.

Employees go to work and want to make a difference and do a good job. Bosses who

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*How to Be a Good Boss
- 10 Qualities of a Good
Boss*

A great leader is always a skilled communicator--not only

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as speaker but as a listener, someone who stays focused and tuned in to the nuance of a conversation. 4. Admit when you are wrong.

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